

UINTAH TRANSPORTATION SPECIAL SERVICE DISTRICT
BOARD MEETING MINUTES
June 14th, 2016

Meeting location: UTSSD Offices (Utah State University Building), 320 North Aggie Boulevard, Suite 101,
Downstairs Conference Room
Vernal, Utah 5:30 pm

Board Members Present: Duane Shepherd, Bob Leake, Dave Haslem, Stan Gordon, Executive Director
Adam Massey

Others present: Eric Major, Gale Rasmussen, Bryan Meier, Brandon Pack, Jim Harper, Jake Woodland,
Bart Haslem, Comm. Bill Stringer, John Millecam, Brad Horrocks, Bret Reynolds, Comm. Mike McKee,
Aaron Averett, Doug Hammond, Tammie Mecham

Adam Massey gave the invocation.

Agenda order was reorganized. #6 will go right after #2. Commissioner McKee addressed the board. There is a proposed amendment to the original airport agreement. In going through the agreement there is a bit of an inconsistency. In article number three of the agreement it talks about the expenses. The county wanted to avoid compromising PILT funding. After visiting with Adam, it appeared that the amendment would be agreeable. The amendment would send all the expenses through the board and not have inconsistencies. He presented copies of the amendment for review. This is mainly procedural. Dave brought up the question of where monies from personal property taxes go from the airport. Does that go to the district or the county. Commissioner McKee said based off his memory all revenues from the airport go to the district with the exception of the taxes. He said he would make a note of the question and check into it. Dave moved to approve the amendment Bob Leake seconded: Shepherd Aye, Bob Aye, Stan Aye, Dave Aye.

Vernal Airport Update – Kelly suggested doing an enplanement update every three months which will give a better indicator of enplanements. Mays enplanements are up by 73 enplanements. He believes this number will continue to climb. There are three flights to Denver and two to Salt Lake City. Duane asked if Kelly had spoken with Boutique about getting more King Airs in service and Kelly said he had. They are working on getting them certified through the FAA. Justin reported on the updates of the projects in play at the airport. The first is a pavement project through UDOT. It is complete with the exception of the final painting. Seal Coat is down and the first layer of paint is done. The earthwork and drainage project has made significant progress. They are about 45-50% complete. They recently started working day shift and night shift in order to get all of the drainage completed by the end of the month. The runway construction project is still under the 120 day hold. There will be a teleconference with GDA, FAA, County, and any members of this board to discuss where the FAA is with the grant. The meeting will be June 29 at 1:30. FBO Owner asked a question on the seal coat. It keeps peeling up and it is getting on the bodies of the airplane and he is getting calls from owners asking what is on their planes. When it

is hot, it still will peel up. He suggested looking at locals because he feels like they often take better care the project. Unfortunately that is in the state code.

Information was presented by Aaron Averett on the trails committee that will be called Dino Trails. It is an advisory group made up of different interested entities. On the FLAP grant – one of the trails that is being pursued is an access to McCoy Flats. They looked at a few other alternatives, but this seemed to be the best trail to work on. One option would be to go up the Dog Valley Road and one would be parallel to Hwy 40. They coordinated a lot with BLM to see what they would support. BLM is looking to put a campground out there because it is such a high use area. This trail would be paved to get to McCoy flats. It would be 3.5 miles of trail. The total cost would be 4.5 million dollars and the district would be responsible for would be 300,000 for fiscal years 2019 – 2022. That is 93% grant. Duane asked if the trail heads would include bathrooms. That would be worked out with the BLM during the scoping process. Dave asked if the trail crosses SITLA. Dave asked if they have worked with SITLA, and he reported that they are attempting to. Dave didn't see that they would just give the land away. Duane asked how much of the McCoy flats complex sits on SITLA. About 1/3rd of the trail would be on SITLA. Dave asked if the trail uses any of the existing right of ways that the county has purchased. There is an answer to that question, the information is just not available right now. Duane asked if they needed to ratify now so that there wouldn't be a problem with timing later. Dave suggested that they ought to. A member of the public asked who would maintain the trail. The trails should not be turned over to the district because there will be specialized equipment needed. That will be part of the trails committee responsibility, to determine how maintenance will happen and who will be responsible. Stan moved to ratify the application, including (if approved) the \$10,000 payment to initiate it. Dave seconded. Roll Call Vote: Shepherd Aye, Bob Aye, Stan Aye, Dave Aye.

Leland Bench - Duane asked if there were any preliminary numbers for the traffic count. Brian has recent traffic counts but he neglected to bring them. He can send them tomorrow. He believes the count was around 215 - 275 a day with 61% being large trucks. Crescent Point has stated they will spend 50,000,000 in infrastructure in 2016. Duane asked what Leland Bench means as an operation for them. First and foremost is safety. They have around 50 trucks a day and that will only be their traffic. That won't count any of the other rigs. Additionally it will cut down drive time. It will also cut down on transportation costs. Duane asked when Crescent Point would cause an uptick on that road. He couldn't answer exactly but he said as soon as oil is to 60-70 a barrel the usage will change overnight. As soon as rigs can get out there it will be a night and day difference. The question was asked as to how much the county would spend on maintenance if nothing was done and 250,000 was spent on routine maintenance last year. That is spent about every other year. It is expensive to maintain. You could put weight restrictions but that will force traffic through Ft Duchesne and Roosevelt. The question was asked if Duchesne will help on our side where Duchesne County will be experiencing benefit from the project. Dave doesn't expect great participation from Duchesne but suggested going to the tribe as they would be beneficiaries of the project. Duane brought up the fact that there had been discussion about paving it or leaving it as an improved gravel road and asked for input. There would have to be dust mitigation and maintenance that seems it would be problematic. Adam suggested just moving forward and continuing getting all the available information so there would be a more informed discussion.

Uintah County Storm Drain Master Plan – The district has not approved the 1,000,000 because the board isn't comfortable approving something that isn't defined. Dave pointed out that the board did agree to look at it.

Book Cliffs Corridor Study - On Thursday there was a CIB meeting in Monticello. There is going to be a teaming with the six county coalition and the board to work together. The board needs to ratify participation with the coalition in the amount of 500,000 toward the EIS on the Book Cliffs study. Ratify motion by: Stan and Bob Leake seconded motion. Roll Call vote: Shepherd Aye, Bob Aye, Stan Aye, Dave Aye.

Jones and DeMille – The asphalt management contracts are progressing as follows:

Crack Sealing is completed – A Partial Payment request 57, 484.79 was submitted. They had estimated about 44 tons and only 20 tons were needed. So far the project is about 39,000 under budget. Crack sealers will be back in the fall once it is cool again. They will crack seal roads that are getting GSB88 and a few other roads that need completed.

The painting is coming along nicely. They plan to be done with the first round on the 17th. Then they will come back after the chip sealing is done. The chip seal and overlay contract is currently underway. The remaining two contracts will start in July. The Mastic Seal project was awarded to Top Job. They were the low by about 5,000. Morgan Pavement was next and then Precision Pavement. Top Job has 4 contracts in Wyoming that they have to do. They wondered if they can subcontract some of the work or if they have to hire new people. The engineer's recommendation is to have Top Job officially submit something in writing to make it official, but to let bidder number two take the project. Dave moved to allow Jones & DeMille, working with Adam, to talk to Top Job and ask them to submit in writing, their decision to withdraw from their contract. If Morgan Pavement will honor their bid and have the work completed on time as needed then they will be awarded the contract Dave Haslem made motion, Bob Leake seconded motion: Roll Call Vote: Shepherd Aye, Bob Aye, Stan Aye, Dave Aye. Next up was the FLAP grant. A video was submitted with the application. Those links are all in a memo that was sent out. If any board members haven't seen those then he will get those to the board members for review. If either of the projects is selected then they will flush out more details and work toward getting more details in the future. Adam pointed out the need for a master plan as it helps in the planning of what projects should be accepted and what projects should be prioritized. Duane pointed out that these projects need to be presented back to UTSSD before they can even ratify this. Dave moved to approve the aforementioned Top Job payment application. Seconded by: Bob Leake in the amount of 57, 484.79 Roll Call Vote: Shepherd Aye, Bob Aye, Stan Aye, Dave Aye.

Project updates

UBTA Participation – Adam is going to touch base with them to ask for an updated rider count. Duane talked about the UBATC looked at putting kids on the bus as a part of a program. The inconsistency of the times was a problem and as such they were unable to utilize the service.

Redwash – The project is underway. Dirt is being moved. Culverts were dropped off today.

Adam is going to send out a copy of the budget to follow up and see where things stand with the mineral lease money and where the budget sets. Any board member that want to come in and look at it, and he'd also be willing to have a work session.

Red Fleet Entrance road – They are moving forward with this as well as the Uintah County Trails Master Plan.

500 West Project – The repairs have been done, the county has looked at them. The compaction tests were a little low so they are keeping an eye on them but there is a two year warranty so there isn't a lot of concern. The county is very happy with the repairs. The change order amount has been revised to reflect the actual amount of 51,283.43 and it will be directly reimbursed by Ashley Valley. There was discussion about whether or not this could be addressed since it wasn't on this months . Ultimately the board felt comfortable with approving the change order because the work has already been approved in a previous board meeting. There is a payment request of 52,283.43, this will include a 1,000 of retention that was held. Again as this was not on the agenda but the same conclusion was reached. Stan moved to accept the change order of 51,283.43 and the payment request of 52,283.43 and Bob seconded. Roll Call Vote: Shepherd Aye, Bob Aye, Stan Aye, Dave Aye.

Dave moved to approve and sign payables, bob seconded. Roll Call Vote: Shepherd Aye, Bob Aye, Stan Aye, Dave Aye. During payables the board discussed some internal procedures. Duane asked what the time frame is to get minutes out to the public. There was discussion about finding it in bylaws. Dave thought it might be 3 working days. Duane suggested reworking the agenda that allowed for meeting minutes to be simplified. Additionally, there needs an RFP to be put together for accounting services. Adam is hoping that will go out next week. Dave was concerned about how monies are being accounted for. Adam pointed out the audit at the end of the year will reconcile any differences. Discussion was held about what Uintah County is trying to do with the Master Flood Control Plan and there is a 1,000,000 pledge there from the UTSSD and the board has not made that commitment. The question was asked as to why the county is trying to buy the canals and spend the money to take on that liability.

Dave moved to adjourn the meeting and without objection the meeting is adjourned.

These minutes are to be approved at the next monthly meeting of the Board of directors of the UTSSTD.

The above minutes were approved as read/ corrected on the ____ day of _____, 2016.

Adam Massey, Director