



**Board Meeting  
March 8<sup>th</sup>, 2017**

**Members present:** Exec Director Adam Massey, Duane Shepherd, Bob Leake, Stan Gordon, Comm. Horrocks, Newly appointed board Member Dan Dilsaver.

**Others Present:** Jana Putman (Notary) Jim Harper, Justin Marchant, Doug Hammond, Doug Brown, Troy Ostler, Michael Hawley, Jeff McCarty, Aaron Averett, Tammie Mecham

5:30pm call meeting to order by Duane Shepherd and prayer was offered by Stan Gordon

Administering of oath to newly appointed board member Dan Dilsaver by Jana Putman (Notary)  
Board Minutes approval to current date of January's Board meeting. Motion to approve minutes by Bob seconded by Stan All in favor says Aye. All stated Aye except Comm. Horrocks and Dan Dilsaver stated they wanted to abstain from approval.

Duane requested to Comm. Horrocks of board member as to whom they would present.

Board presented Comm. Horrocks a copy of UTSSD by- laws.

Vernal Regional Airport - Justin Marchant

Comm. Horrocks discussing of expanding UTSSD board panel. Dan made motion for waiting for new board member, before they vote to elect officers. Comm. Horrocks seconded. This went tabled until next month. Justin Marchant FAA projects update. A request for reimbursement for the Wetlands Mitigation site. Comm. Horrocks would like to table this bill, because there is some litigation going on. This is regarding the acquisition and appraisal states Mr. Marchant. The mitigation site is complete states Mr. Marchant. Comm. Horrocks still makes motion to hold off on this. And he will talk to his attorneys tomorrow regarding this. Comm. Horrocks, has some concerns. I have been in several closed meetings on this Horrocks states. But, Bob makes motion to pay this invoice. Then, Comm. Horrocks wonders, if this is done right and done correctly. Dan Dilsaver seconds Comm. Horrocks motion to not pay this. Delaying it until our attorneys says Horrocks. I would like a week states, Comm. Horrocks. Motion fails. Bob again motions to pay this invoice. Duane explains Roberts Rule of Order and stating we can pay this and double check with the county attorney regarding this matter. So, then Comm. Horrocks decides to pay it, and seconds Bob motion. Shepherd Aye, Bob Aye, Stan Aye, Dan Aye, Brad Aye. Next invoice. Adam states we will hold this invoice until Brad gets with the county attorney and gets back to UTSSD. Next up Runway Reconstruction Project working with W.W Clyde and the invoice to GDA in the amount of \$8709.09 this is grant reimbursable also, Justin explains to Comm. Horrocks. Stan motions to pay Bob seconds motion. Shepherd Aye, Bob Aye, Stan Aye, Dan Aye, Brad Aye. Comm. Horrocks concerns of sales tax issue discussed. Invoice presented to the board for a payment request is in the amount of \$9,944.59 for GDA and one to W.W Clyde in the amount of: \$386,110.03. Bob motioned to pay and Stan seconded motion. Shepherd Aye, Bob Aye, Stan Aye, Dan Aye, Brad Aye. Justin Marchant presented a change order for removal of debris and a stock pile that needs to go to the dump and this is FAA refundable also states Justin. Recommendation from Duane to have some board members, go out and look at this debris that needs to be removed so it can be justified to pay this request, state's Duane. Bob motion to pay invoice. Comm. Horrocks seconds motion. \$24,930.59 Motion passes.

Adam states, at the end of the runway there is an irrigation pipeline that has some concerns and needs to be relocated. There is a quote / bid to move the pipeline. (John Allred) Also, there is a Right a Way there. So we either need to allow the access or move the pipeline. The estimates would be in two amounts. \$ 4522.89 from IFA and then \$5029.00. Comm. Horrocks made motion to pay this bid, Stan seconds motion. Duane asks Comm. Horrocks if he would like to modify motion to pay when project is complete for relocation of this pipeline. Comm. Horrocks states that is what I said. Shepherd Aye, Bob Aye, Stan Aye, Dan Aye, Brad Aye. Motion passed.

The EIS I-70 Transportation Corridor update (RFQ). This is a UDOT project. Adam will get this out to the board. This is just about ready states Adam. We will try and do a work session to discuss this further. Loren Richens has some concerns about an area that is ponding. The area is about 20 feet wide and 4 feet deep states Horrocks. That is at the airport. Justin Marchant will look in to this for Comm. Horrocks. I received a letter states Adam. Regarding 1000 South 1500 West Drainage Project (Randy Cloward) Troy Ostler describes details. The majority of the water goes into the central canal but, part of it goes on Randy's property. We either need to do an open ditch, or pipeline to address this concern states Ostler. About a year ago Randy contacted Comm. Raymond. Comm. Raymond brought it back to the board but, at that time the board decided not to do anything. But the day the cost were presented, Comm. Raymond was not in attendance to that meeting. Bob Leake corrected the address for the record. 1000 South is the correct address. You have to be careful on the water rights states Bob Leake. Do we have a request for this project asked Bob; Adam states yes, we do have a letter. (Adam states the letter has the wrong address on it) We would need to revise the letter because of incorrect address. Comm. Horrocks states let's get it done. Adam states, we should explore the legalities of this first. It was recommended for Board (Bob) to go look at this.

Board Meeting Break – Recess for 5 minutes.

Meeting back in session:

Updates:

Asphalt Management-Need to come up with #'s, if we want to do anything here. Maybe a work session to discuss this. Concerns of no money, because of mineral lease cuts. Michael Hawley states, we moved some roads from 2016 to 2017. Duane asks Mr. Hawley to get details of the absolute essential. Michael talked about the selection process. Comm. Horrocks discussed the possibility of cutting the UTSSD a million dollars of mineral lease money. Work Session next Wed 3/15/2017 @ 5:00

Uintah County Trail Master Plan-Kick off was this week. The project is moving forward. We are gathering data and then we will have public meetings. Taylor Mountain Road Project update: This is a 10. 2 million dollar grant and UTSSD will be paying a portion over 4-5 years of 1.2 million dollars. This is a federal project.

Leland Bench- Woods Road-The bids are in for the box culvert so we can install it by April 1<sup>st</sup> deadline which the tribe is requiring. There are 2 companies bidding for this process. Plan on meeting with CIB on April the 6<sup>th</sup> for more discussion on the grant/ loan. Bob makes motion to approve low bid and Stan seconds motion. Amended motion if they can't make the deadline date then around \$100,00.00 and up



to 10% then UTSSD will reserve the right to refuse to pay if deadline is not meant. Shepherd Aye, Bob Aye, Stan Aye, Dan Aye, Brad Aye, motion carries.

Pinnacle Accounting (Audit)-UTSSD is required by the state to have an auditing firm do UTSSD audit. Board discussed proposal and several options as to whether to put this out to bid. Motion made by Comm. Horrocks. Bob seconds motion. All in favor say Aye. Aye. Motion carries.

Wetlands Mitigation RFP-(maintance monitoring) UTSSD will put this out as an RFP. Motion made by Stan to go out for an RFP. Dan Dilsaver seconds motion. All in favor say aye. Aye. Motion passes.

Adam states he will get this in the newspaper.

Brad asked about payables, that he would like to go through payables at the UTSSD office with Adam. Duane states that would be fine. Stan makes motion to pay payables, Bob seconds motion. Shepherd Aye, Bob Aye, Stan Aye, Dan Aye. But, Brad abstains motion. Motion passes. A motion was then, made to enter into closed session. Bob makes motion for closed session. Stan seconds motion. All in favor say Aye. Aye. Motion passes.

Meeting adjourned.